

College of Engineering Attingal

Application form for course repeat

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|---|------------------|
| Name | |
| KTU id | |
| College mail id | |
| Admission No | |
| Category | Merit/Management |
| Whether eligible for exam fee concession | |
| Current Semester in which student is studying and total credits in the semester | |
| Semesters in which the student wants course repeat | |
| Subjects with codes for which course repeat is needed | i) ii) |
| Credits for the above subjects | i) ii) |
| Reasons for Course repeat | |
| Attendance % in for each course obtained last time. | i) ii) |
| Internal marks obtained last time | i) ii) |
| Slots of the above courses | i) ii) |

I declare that the above details are true to the best of my knowledge. I will pay necessary course fee and examination fee (if any). I will not disturb the any academic activities of the junior class in any manner. I also understand that there will not be any special classes or examinations specifically for me and that I will be eligible for examination only if I secure sufficient internal marks and attendance as stipulated by the University from time to time. The course repeat is my own responsibility and the college will not arrange any special classes/exams in senior class in which I am attending specifically for me. I have settled all pending dues from my side. (Attach copy of last tuition fee paid)

Date

Signature

Name

Recommendation from Department (To be filled by HOD)

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| Name of the department | |
| Date of receipt of application | |
| Date of commencement of course | |
| Name of the faculty handling the course in current semester | i) ii) |
| Consent of the faculty handling the course in Current Semester (full dated signature and name) | i) ii) |
| Recommendation of the HOD. (Specifically mention the admissibility of the credits in the current semester, character and conduct of the student and whether the department can take an additional student in the course.) | |

For Office use

(To be filled by accounts section)

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| Remarks from Office. | 1) Any pending tuition fee/exam fee payment (The student may be directed to settle with in 7 days) 2) Any other dues |
| Remarks of principal | |
| Permission Granted for the following course | 1) 2) |

Principal